

## Registration & Payment

Please go to On-line Registration and Payment site below for your registration and payment after you read all of the following information carefully.



### Online registration and payment

<https://justec.somosan.com>

#### ★ JUSTEC 2018 Registration Fee:

The registration fee for all 4 days (September 14th to September 17th, 2018) includes: presentation/participation in JUSTEC sessions, welcome reception, refreshment during conference, publication of conference abstracts & proceedings, and handouts. Lunches are not included. For the school visit, you will need to pay a school visit fee (See below).

	<b>Early Bird By June 15th, 2018 (Japan time)</b>	<b>Regular Fee After June 15th, 2018 (Japan time)</b>
Regular Participant	20,000 yen	24,000 yen
Student (University undergraduate or graduate student)	15,000 yen	19,000 yen
Spouse / Partner attending as guest (not presenting)	15,000 yen	19,000 yen
K-12 teacher	15,000 yen	19,000 yen

#### Notes:

- The registration & payment site will be closed after July 15th, 2018.
- For regular participants, all payment is expected to be completed by June 15th, 2018 (Japan time) for your early bird advantage.
- **All presenting authors must have a paid registration by June 15th, 2018 to ensure inclusion into the program.**
- Dinner on Saturday and Sunday will be on your own.
- Transportation between Bukkyo University and your accommodation will be on your own (Need cash for public bus transportation).
- Participants will make their own hotel reservations directly with a reserved block of rooms available off-campus. A reserved block of rooms is limited, so first come first serve.

Hotel information: <http://justec.tamagawa.ac.jp/Proceedings/2018accommodation.pdf>



### ★ School Visit on September 14th, 2018 (optional)

We plan to visit Kyoto Junior School Attached to Kyoto University of Education (京都教育大学附属京都小中学校) & Kyoto Prefectural Seimei High School (府立清明高等学校) on September 14th as an optional school visit.

School Visit Fee (includes lunch at school, transportation from Bukkyo University to the school, gift to the school from the JUSTEC participants, etc.)	4,000 yen
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#### Tentative Program:

10:20 Meet at Bukkyo University (move to school)  
11:00-12:00 Kyoto Junior School Attached to Kyoto University of Education  
12:00- Lunch  
13:00-14:00 Kyoto Prefectural Seimei High School  
14:00 Dismiss

**Note: Time may slightly change later. Details will be sent to registered participants later.**

#### Note:

- The space for school visit is **limited to 40 participants, so first come first serve**.
- Please sign up for the school visit when you complete your online registration and payment.
- We would like to avoid any confusion at school, so we will get together at Bukkyo University and visit the schools as a group. Thus, you cannot park at school or Bukkyo University.
- If you cannot come to the meeting time at Bukkyo University, you may not be able to join the school visit. So please come on time.
- If you cannot select the school visit on the on-line registration site, please notify the JUSTEC Japan office (justec@tamagawa.ac.jp) to put your name on the waiting list. The JUSTEC office will inform you when there is any availability later. You will be requested to complete your registration and payment within a week after the notification.

### ★ Luncheon Seminar on September 15th, 2018 (optional)

This hands-on seminar provides practical tips and feedback to make effective presentations in English. The intent of this seminar is to assist participants in the dynamic delivery of their scholarly work with individual feedback in a small group setting. Students and junior scholars who are non-native speakers of English are especially encouraged to take advantage of this special professional learning opportunity. It will be conducted in bilingual English/Japanese. **Please bring a 3 minute sample of your presentation.**

Luncheon seminar topic: "Effective Public Speaking for Scholarly Presentations"

Fee: 1000 yen

Target participants: Limited to 15 participants (first-come first-serve). Priority consideration goes to junior scholars and graduate students who wish to make effective presentations in English

**Note: If it doesn't reach a certain number, we will cancel it and refund the fee.**

### ★Optional Tour on September 17th, 2018

Kyoto has so many sightseeing spots and activities, so Japan Travel Bureau (JTB) will provide some optional tours (on your own). It will be a regular tour by JTB.

#### SUNRISE TOURS JTB

<https://www.jtb.co.jp/shop/itdw/info/e/list2011.asp#srAnc1>

### ★ Anniversary T-shirt (optional)

You can buy a special T-shirt to celebrate the 30th JUSTEC on the registration & payment site if you like. For your information, we will take a group photo at the end of the reception on September 15th and you may want to wear it there. You will get your T-shirt at our registration desk on September 15th or 16th, 2018.

T-shirt size & Design

<http://justec.tamagawa.ac.jp/Proceedings/2018T-shirt.pdf>

Size: S, M, L, XL	1,600 yen
Size: XXL, XXXL	2,000 yen

### ★ Payment

- All payment will be done on the JUSTEC registration & payment site. No on-site payment will be accepted.
- The deadline for payment is July 15, 2018 (Japan time) for all participants (not presenting), but **the early bird rate is only available by June 15th, 2018.**
- The JUSTEC Office will provide your receipt at the registration desk during the JUSTEC 2018.
- **As mentioned above, all presenting authors must have a paid registration by June 15th, 2018 to ensure inclusion into the program.**

### ★Cancellation Policy

Cancellations made by August 5th, 2018 (Japan time) will be refunded the full cost of the conference. **Cancellations made after August 5th, 2018 will not be eligible for refund.** Anyone who is registered, but cannot attend may send a substitute.



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